INFORMATION ON VARIABLE UNIT COURSES

Course Descriptions
99  Special Study for Undergraduates. An individual, research-oriented variable unit course of study designed for one under the supervision of one faculty member.
199  Special Study for Advanced Undergraduates. Upper division counterpart of course 99. At least 84 units of credit must have been completed in order to enroll in 199 courses. (DD Reg. 532)
197T (Tutoring)  Courses for students desiring to tutor in a subject in which they are proficient.
299  Special Study for Graduate students.
299D  Project Concentration for Graduate students

Policies and Regulations:
Each variable-unit course must be actively supervised by an officer of instruction who holds a lecturer or professorial title. (DD Reg. 531)
Credit in special study courses for undergraduates (99, 199) is limited to FIVE units per term. (AS Rng. 764)

Grading
Variable-unit courses will be graded on a Passed/Not Passed or Satisfactory/Not Satisfactory basis.

CONTRACT FOR VARIABLE UNIT DESIGN COURSE /STUDENT COMPLETE

( ) 99  ( ) 197T  ( ) 199  ( ) 299  ( ) 299D

Quarter (circle one): F W S SSI SSII YEAR____

Student Name________________________________________________(PLEASE PRINT)
Signature:_____________________________________________________
Address:______________________________________________________
Phone:________________________________________________________ ID Number:_____________________
Major:________________________________________________________ College:__________________________
E-mail:________________________________________________________

Other special study courses this quarter: Department:___ Course_______
(University regulations limit students to 5 units of 199 per term)
Have you completed 84 undergraduate units to this date?___________ YES_________ NO

Qualifications (list specific courses and/or experiences that enable you to complete this special project or tutoring experience.)
Goals: [Elaborate on reasons for taking and/or projected outcomes of this experience]:

Course Plan or Tutoring Responsibilities: Explain precisely the work to be undertaken (i.e., subject matter, text, reading, course to be tutored, specific responsibilities or duties you will have).

Faculty Complete:

Faculty Sponsor _________________________________________

Mode of Instruction: Discussion____________ Conference_________ Studio/Laboratory____

Library_______ Fieldwork_________ Clinic_______ Other (Explain)____________

Student/Faculty contact (hours/week) _______________________

Tutoring hours/week (197T ONLY) _______________________

Total units requested:_______ (3 hours/week = 1 unit of undergraduate credit)

Mode of evaluation: Examination____________ Paper_________ Journal___________

Projects________Other_____________________________________

Criteria for passing grade:

I have read the above and approve the student work to be undertaken:

Faculty Signature:______