

## **Remote Appointment Request Form**

### **HDE/CRD Internship Coordinator – Rachael Crotty**

**Due to large email volume, request forms sent to Rachael (rscrotty@ucdavis.edu) will receive a delayed reply. For more timely processing, please self-schedule an appointment via OASIS, visit our drop-in hours via Zoom on Thursday mornings, or call Rachael directly at 530-752-1321 with your student ID # and availability.**

**Student ID:** \_\_\_\_\_

**First & Last name:** \_\_\_\_\_

**UCD Email:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**What is the reason for your appointment?**

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**What is your current major?**

**Preferred type of appointment:** Phone  Zoom\*

\*Rachael will email you the Zoom link no later than 1 hour before your scheduled appointment.

**When are you available this week?**

Days/times generally available: \_\_\_\_\_

Preferred appointment day & time: \_\_\_\_\_

**When are you available next week?**

Days/times generally available: \_\_\_\_\_

Preferred appointment day & time: \_\_\_\_\_

We may call you to confirm the appointment time. You will receive an automated confirmation email from OASIS when your appointment is booked. Thank you!